

EDISON HOUSING AUTHORITY
Regular Meeting
December 18, 2018

5:00 PM
Robert Holmes Gardens
(Community Room)
14 Reverend Samuel Carpenter Blvd.
Edison, NJ 08820

1. Call to Order
2. Pledge of Allegiance
3. Adequate notice of this Meeting as required by the Open Public Meetings Act has been provided in the following: On December 16, 2017 a notice providing the date, time, and location for the meeting was submitted to the Home News Tribune and Star Ledger. On December 10, 2018 a notice to change the time of the Tuesday, December 18, 2018 meeting from 7:00 pm to 5:00 pm was sent to the Home News Tribune and appeared in the Home News Tribune on December 13th, 2018. Said notice has been forwarded to the Township of Edison Clerk, and placed in the lobby of two housing developments of the Authority.
4. Roll Call
5. Approval of November 20, 2018 Regular Meeting Minutes
6. Resolutions:

1-12-2018 Resolution to approve vouchers
for payment of invoices in the
amount of \$80,382.73

2-12-2018 Resolution to approve Edison Housing
Authority Board Meeting dates, time, and
location for Calendar Year 2019.

3-12-2018 Resolution authorize Executive Director
to execute an agreement with William A.
Elias to provide services in updating the
Edison Housing Authority HCV
Administrative Plan.

4-12-2018 Resolution to Appoint Michelle Thorne,
as Fund Commissioner to the Public
Housing Authority Joint Insurance Fund.

7. Public Portion

Adjournment

**EDISON HOUSING AUTHORITY
REGULAR BOARD MEETING**

November 20, 2018

7:00 pm

MINUTES

The Regular Meeting of the Board of Commissioners of the Edison Housing Authority was held at Julius Engel, Willard Dunham Drive, Edison, NJ in the community room. The meeting was called to order at 7:10 pm.

Adequate notice of this Meeting as required by the Open Public Meetings Act has been provided in the following: On December 16, 2017 a notice providing the date, time, and location for the meeting was submitted to the Home News Tribune and Star Ledger. Said notice was also posted on both the Edison Housing Authority website and designated bulletin boards, filed with the township clerk and posted in the main lobby of the municipal complex.

Roll call

In attendance: Chairman Carlos N. Sanchez, Commissioner Walter Szoludko, Commissioner Christopher Mazauskas, Commissioner Raymond Koperwhats, Commissioner Kathryn Neal (*via-conference call*), Commissioner Barry Telesnick, Commissioner Lou Mangione, Jr., Executive Director Deborah Hurley, and Attorney Terrence Corrison.

Motion to approve the minutes of October 16, 2018 Board Meeting

Motion: Commissioner Barry Telesnick

Second: Commissioner Ray Koperwhats

Discussion: Chairman Carlos N. Sanchez asked if there were any comments. No comments were made. Only request was made by Chairman N. Sanchez is that the initial of his middle name be added throughout the minutes. There was no further discussion and motion was made to approve minutes that will include the change.

Approved as follows:

	AYES	NAYS	ABSENT	ABSTAIN
Comm. Koperwhats	x			
Comm. Mazauskas	x			
Comm. Szoludko	x			
Comm. Mangione, Jr.	x			
Comm. Neal	x			
Comm. Telesnick	x			
Chairman N. Sanchez	x			

Resolution 1-11-2018 to authorize and approve Vouchers for Business in the amount of \$58,141.74 for periods October 17, 2018 through November 20, 2018.

Motion: Commissioner Ray Koperwhats

Second: Commissioner Kathryn Neal

Discussion

Chairman N. Sanchez asked if there were any questions. Commissioner Chris Mazauskas questioned Polcari & Co. bill of \$4,075. The concern is that Accountant, Tony Polcari should be phasing out in assisting Deborah Hurley, Executive Director with the onboarding process. Chairman Carlos N. Sanchez explained that the board had approved for Tony Polcari to serve as Acting Executive Director as well as, Accountant and that is why there are two bills. As we approach the end of the year, it was assured that Tony's role in assisting the executive director with the onboarding process would be completed. Deborah Hurley, Executive Director has been working closely with Tony in acquiring necessary documents and ascertaining the policies and procedures to run the housing authority. Deborah Hurley, Executive Director explained that Tony Polcari, Accountant still assists with providing information that is essential to working with H.U.D. Chairman N. Sanchez expanded by mentioning the H.U.D. process in making the transition when the former executive director resigned was a process that took time, he personally was engaged to ensure controls were in place for the housing authority. Deborah Hurley, Executive Director expressed the next phase of Tony Polcari, Accountant assistance will be working with her to explain the budget and accounts and assured Commissioner Mazauskas that training on the budget would take place. Chairman N. Sanchez stressed to the full board that he does not want the Executive Director to be accountable for the accounting for the housing authority. The accountant that is designated will be responsible with all services related to accounting. The Executive Director should have knowledge of the budget only. Commissioner Walter Szoludko posed a question about fiduciary responsibility by the board, attorney, and accountant. It was assured by Chairman N. Sanchez that all parties mentioned have fiduciary responsibility to the housing authority. Chairman Sanchez asked if there were any further questions about Tony Polcari's bill. There were none. Chairman Sanchez asked about the reimbursement expense of \$63.05 to Deborah Hurley, Executive Director for hotel reservations made for Gladys Gonzalez. Executive Director, Deborah Hurley explained that her credit card was used to reserve a room, since Ms. Gonzalez needed to be removed from her home because of the toxic fumes that were used in the unit next door to exterminate flees. Ms. Gonzalez is a cancer patient and her doctor had advised her to leave her residence for 24 hours. Since she had no place to stay, the Edison Housing Authority made accommodations for the family. In addition, Deborah Hurley, Executive Director explained that efforts were made to find the lowest rate for the room.

Motion to approve **Resolution 1-11-2018 for \$58,141.74:**

Approved as follows:

	AYES	NAYS	ABSENT	ABSTAIN
Comm. Koperwhats	x			
Comm. Mazauskas	x			

Comm. Szoludko	x
Comm. Mangione, Jr.	x
Comm. Neal	x
Comm. Telesnick	x
Chairman N. Sanchez	x

Resolution 2-11-2018 Resolution of Edison Housing Authority adopting the amended personnel policies and procedures manual to comply with 2018-2019 MEL Employment Practices.

Motion: Commissioner Ray Koperwhats

Second: Commissioner Kathryn Neal

Discussion

Chairman N. Sanchez asked Deborah Hurley, Executive Director to explain the overall changes that were made to the personnel manual. Deborah Hurley, Executive Director indicated that the legislation just passed requiring employers to provide one day of paid sick leave, which has an expansive description of what defines sick leave. Terrance Corrison, Attorney expanded by stating that it is standard practice that housing authority's insurance requires an authority to update their personnel and policies which allows them to receive a lower insurance rate. Deborah Hurley, Executive Director also assured everyone that time was spent with the Labor Attorney, Richard Shaklee to ensure that the personnel manual coincided with the employee union contract. Commissioner Mazauskas inquired about the ability to receive a copy of the manual, as it is required that all commissioners should have access and copies of all policies and procedures. It was assured by Terrance Corrison, Attorney and Deborah Hurley, Executive Director that once approved, copies of all policies would be provided to the commissioners. In addition, the policies will be made available on the website, once the redesign of the website has been completed.

Motion to approve **Resolution 2-11-2018** to adopt the amended personnel policies and procedures manual to comply with 2018-2019 MEL Employment Practices.

Approved as follows:

	AYES	NAYS	ABSENT	ABSTAIN
Comm. Koperwhats	x			
Comm. Mazauskas	x			
Comm. Szoludko	x			
Comm. Mangione, Jr.	x			
Comm. Neal	x			
Comm. Telesnick	x			
Chairman N. Sanchez	x			

Resolution 3-11-18 to authorize Executive Director to execute an agreement with NetConnect, the lowest responsible proposal for professional computer maintenance services beginning November 1, 2018 and terminating on October 30, 2019.

Motion: Commissioner Barry Telesnick

Second: Commissioner Kathryn Neal

Discussion

Chairman N. Sanchez asked if there were any questions. There was no discussion.

Approved Resolution 3-11-2018 as follows:

	AYES	NAYS	ABSENT	ABSTAIN
Comm. Koperwhats	x			
Comm. Mazauskas	x			
Comm. Szoludko	x			
Comm. Mangione, Jr.	x			
Comm. Neal	x			
Comm. Telesnick	x			
Chairman N. Sanchez	x			

Resolution 4-11-18 to authorize Executive Director to execute an agreement with Polcari & Co. C.P.A., for Accounting Services for the period beginning November 1, 2018 and terminating on October 30, 2020 at an annual fee of \$33,600.

Motion: Commissioner Barry Telesnick

Second: Commissioner Ray Koperwhats

Discussion

Chairman N. Sanchez asked if there were any questions. Commissioner Mazauskas asked about the increase in fee. Chairman N. Sanchez and Deborah Hurley, Executive Director indicated that the increase was only by a couple of hundred dollars. Commissioner Koperwhats made a comment indicating that since his term with the Edison Housing Authority, Tony Polcari has done a good job by the authority.

Approved Resolution 4-11-2018 as follows:

	AYES	NAYS	ABSENT	ABSTAIN
Comm. Koperwhats	x			
Comm. Mazauskas	x			
Comm. Szoludko	x			
Comm. Mangione, Jr.	x			
Comm. Neal	x			
Comm. Telesnick	x			
Chairman N. Sanchez	x			

Resolution 5-11-18 to authorize Executive Director to execute an agreement with Hymanson, Parnes & Giampaolo Certified Public Accountants for Audit Services for the Period beginning November 1, 2018 and terminating on March 31, 2020 at an annual fee of \$9,720.00.

Motion: Commissioner Barry Telesnick

Second: Commissioner Kathryn Neal

Discussion

Chairman N. Sanchez asked if there were any questions. No discussion took place.

Approved Resolution 5-11-2018 as follows:

	AYES	NAYS	ABSENT	ABSTAIN
Comm. Koperwhats	x			
Comm. Mazauskas	x			
Comm. Szoludko	x			
Comm. Mangione, Jr.	x			
Comm. Neal	x			
Comm. Telesnick	x			
Chairman N. Sanchez	x			

Resolution 6-11-18 to authorize Executive Director to execute an agreement with Breslin and Breslin for legal services beginning November 1, 2018 and terminating on October 30, 2019 at an annual fee of \$25,200.

Motion: Commissioner Barry Telesnick

Second: Commissioner Kathryn Neal

Discussion

Chairman Sanchez asked if there were any questions. No discussion took place.

Approved Resolution 6-11-2018 as follows:

	AYES	NAYS	ABSENT	ABSTAIN
Comm. Koperwhats	x			
Comm. Mazauskas	x			
Comm. Szoludko	x			
Comm. Mangione, Jr.	x			
Comm. Neal	x			
Comm. Telesnick	x			
Chairman N. Sanchez	x			

Old Business

a.) Chairman N. Sanchez asked Deborah Hurley, Executive Director to provide an update on

recent activities that took place at the Edison Housing Authority. Deborah Hurley, Executive Director shared with the commissioners that selected residents of the housing authority and Section 8 residents were able to sign up to participate in a homeownership program that included a certificate that would afford families the opportunity to work with Affinity Bank to continue the home ownership process. The program was sponsored partly by PRAHD (Puerto Rican Association for Human Development, Affinity Bank, and Edison Housing Authority).

- b.) Turkey Giveaway- Through the support from the Lions Club, The Indian Business Association and the NAACP, families at the Edison Housing were able to receive a turkey and dried goods for Thanksgiving. Commissioner Mazauskas expressed how impressed he was with the programming and partnerships that have been developed for the authority and suggested that we consider sharing our achievements with NAHRO. Also, the staff has begun to work on the holiday party for the families and the commissioners are invited to attend. Chairman N. Sanchez expressed his extreme gratitude and appreciation for the time and effort that staff has made to ensure exceptional programming has been implemented at the Edison Housing Authority. Commissioner Koperwhats suggested that an appreciation certificate should be presented to the staff. Everyone agreed that it was a good idea.
- c.) Commissioner Koperwhats asked Chairman N. Sanchez for the floor to discuss the role of Vice Chair. After a discussion that was had between Commissioner Koperwhats and Chairman N. Sanchez it was decided that a vote take place to nominate and elect a Vice Chair.

Commissioner Koperwhats nominated Commissioner Mazauskas and Chairman N. Sanchez nominated Commissioner Barry Telesnick.

Vote for first nomination - Commissioner Mazauskas:

Commissioner Koperwhats - Ayes

Commissioner Szoludko - Ayes

Commissioner Mazauskas - Ayes

Vote for second nomination - Commissioner Telesnick:

Chairman N. Sanchez - Ayes

Commissioner Mangione, Jr. - Ayes

Commissioner Neal - Ayes

Commissioner Telesnick - Ayes

It was decided by a vote 4-3 that Commissioner Barry Telesnick will serve as Vice Chair.

Motion to open to the public made by Commissioner Ray Koperwhats
Second by Commissioner Barry Telesnick


Public:

Resident, Debra Mullen, Unit B6, 1 Willard Durham Drive, Edison expressed several areas that range from residents not removing their trash cans and when it snows it becomes an issue, to parking issues. Deborah Hurley, Executive Director and Terrance Corrison, Attorney assured Debra that a meeting with the Public Housing Manger would be had promptly to address her concerns.

Motion to close the public portion made by Commissioner Barry Telesnick. Seconded by Commissioner Ray Koperwhats. Public Portion closed 8:45 PM

Motion to adjourn by Commissioner Ray Koperwhats
Second by Commissioner Barry Telesnick

Adjourned Unanimously at 8:46 PM



Deborah M. Hurley, Secretary, Executive Director

VendorName	Check Date	Check Number	Total Amount	Description
DEBORAH R HURLEY	11/21/2018	0000001473	85.94	REIMB ADDITIONAL NIGHT STAY AT TROPICANA FOR THE NUNAHRO CONFERENCE 11/15/18
VERONICA LONG	11/21/2018	0000001474	195.91	2018 PRESCRIPTION EYEGASSES REIMB
McPLEASANT-GOODWIN, DAMON	11/21/2018	0000001475	84.00	SNOW REMOVAL HELP 11/15/18 7 HOURS@ \$12/HR
RUTGERS CENTER FOR GOVERNMENT S	11/21/2018	0000001476	1172.00	DEBORAH'S REGISTRATION FOR COURSES STRATEGIC PLANNING, MAINTENANCE MANAGEMENT, FINANCIAL MANAGEMENT & EXECUTIVE HOUSING MANAGEMENT
JOCELYN SILVA	11/21/2018	0000001477	149.25	2 FOLDING TABLES FOR REH COMMUNITY ROOM PURCHASED FROM COSTCO
WEBB, KESHAUN	11/21/2018	0000001478	84.00	SNOW REMOVAL HELP 7 HOURS @ \$12/HR 11/15/18
AB UNIVERSAL MESSAGING	11/29/2018	0000001479	101.84	ANSWERING SERVICE - NOV 2018
COMPLIANCE SIGNS, INC.	11/29/2018	0000001480	18.00	OUTDOOR OFFICE DROP BOX SIGN
DE LAGE LANDEN FINANCIAL SERVICES	11/29/2018	0000001481	154.97	REH COPIER LEASE - 11/15/18-12/14/18
DE LAGE LANDEN FINANCIAL SERVICES	11/29/2018	0000001481	187.46	JEG COPIER LEASE 11/15/18-12/14/18
OPTIMUM	12/12/2018	0000001483	78.29	REH MAINTENANCE SHOP INTERNET SERVICE 12/22/18-1/21/19
STATESIDE AFFAIRS LLC	12/12/2018	0000001484	1450.00	MONTHLY SERVICES FOR RESIDENT ASSOCIATION - SEPTEMBER 2018
STATESIDE AFFAIRS LLC	12/12/2018	0000001484	1450.00	MONTHLY SERVICES FOR RESIDENT ASSOCIATION - OCTOBER 2018
OPTIMUM	12/12/2018	0000001485	82.59	JEG INTERNET SERVICE PROVIDER 12/22/18-1/21/19
OPTIMUM	12/12/2018	0000001486	152.54	REH INTERNET SERVICE PROVIDER 12/22/18-1/21/19
AFLAC	12/12/2018	0000001487	278.84	INSURANCE PREMIUMS - NOVEMBER 2018
AFSCME	12/12/2018	0000001488	258.16	UNION DUES FOR 7 EMPLOYEES @ \$18.44/PAYROLL
BRESLIN AND BRESLIN, P.A.	12/12/2018	0000001489	2100.00	LEGAL SERVICES - NOVEMBER 2018
CARS UNLIMITED	12/12/2018	0000001490	157.00	FUEL FOR AUTOMOBILES - NOVEMBER 2018
CIT	12/12/2018	0000001491	263.94	TELEPHONE SYSTEM LEASE AND MAINTENANCE - DECEMBER 2018
CORBETT EXTERMINATING, INC.	12/12/2018	0000001492	360.00	MONTHLY CEMIT TREATMENT - NOVEMBER 2018
EDISON PLUMBING	12/12/2018	0000001493	550.00	BLDG 1 & 9 REPLACED LEAKING PIPE TO THE RADIATOR IN THE CRAWL SPACE
EDISON PLUMBING	12/12/2018	0000001493	490.00	APT 12F REPLACED LEAKING PIPE & INSTALLED SHUT OFF VALVES UNDER APT IN THE CRAWL SPACE
EDISON PLUMBING	12/12/2018	0000001493	530.00	BLDG 8 APT B & D REPLACED LEAKING & BUSTED FITTINGS/PART OF THE PIPE IN THE CRAWL SPACE
EDISON PLUMBING	12/12/2018	0000001493	460.00	APT K10 REMOVED BROKEN TOILET. CLEANED DRAIN. INSTALLED NEW HANDICAP TOILET
EDISON PLUMBING	12/12/2018	0000001493	240.00	APT 3C & 3B CLEANED DRAIN LINE BETWEEN APARTMENT IN THE CRAWL SPACE
ELIZABETHTOWN GAS	12/12/2018	0000001494	7954.25	REH GAS 10/30/18-11/30/18
ELIZABETHTOWN GAS	12/12/2018	0000001494	21.92	REH GAS 10/19/18-11/17/18
ELIZABETHTOWN GAS	12/12/2018	0000001494	654.56	REH GAS 10/19/18-11/17/18

GURNEY ELECTRIC LLC	12/12/2018	0000001495	648.23	APT 4E 12M18 TROUBLESHOOT TRIPPING ARC FAULT BREAKER RECENTLY REWIRED DUE TO FIRE STAIRWAY LIGHTING FIXTURE ACCIDENTALLY OMITTED. INSTALLED WIREMOLD & CONNECTORS.
GURNEY ELECTRIC LLC	12/12/2018	0000001495	1707.28	JEG BREEZEWAY LIGHTING & EXTERIOR LIGHTING - SUPPLIED & INSTALLED 6 FIXTURES, CONVERTED 3 VESTIBULE LIGHTS TO LED
GUY M. JENSEN	12/12/2018	0000001496	585.55	GARNISHMENT FOR TABITHA SOW P/R 10/26/18, 11/2/18, 11/20/18, 11/30/18, 12/7/18
HOME STAT INSPECTIONS, INC.	12/12/2018	0000001498	2087.00	HCV HQS INSPECTIONS - NOVEMBER 2018
HOME STAT INSPECTIONS, INC.	12/12/2018	0000001498	4834.00	HCV HQS INSPECTIONS - SEPTEMBER 2018
HOME STAT INSPECTIONS, INC.	12/12/2018	0000001498	1610.00	HCV HQS INSPECTIONS - AUGUST 2018
DEBORAH R HURLEY	12/12/2018	0000001499	25.00	STAFF MEETING BREAKFAST - DD COFFEE & DONUTS
INTERGLOBE COMMUNICATIONS, INC	12/12/2018	0000001500	644.42	REH & JEG TELEPHONE SERVICE - NOVEMBER 2018
MAZTECK	12/12/2018	0000001501	150.00	CONNECTED REMOTELY & TROUBLESHOOT PROBLEMS WITH COMPUTER, TABITHA CANNOT CONNECT TO THE SERVER
MAZTECK	12/12/2018	0000001501	75.00	REMOTELY CONNECT & TROUBLESHOOT PROBLEMS WITH COMPUTERS, TALKED TO NEW IT COMPANY FOR TURNOVER.
MCLAUGHLIN STAUFFER & SHAKLEE, PC	12/12/2018	0000001502	1013.48	GENERAL LABOR MATTERS - NOVEMBER 2018
METUCHEN MOWER	12/12/2018	0000001503	540.93	2 SNOW BLOWERS TUNE UP
MIDDLESEX WATER CO	12/12/2018	0000001504	2566.46	JEG WATER 10/15/18-11/15/18
NETCONNECT, INC.	12/12/2018	0000001505	695.00	MONTHLY REMOTE & ONSITE NETWORK MAINTENANCE ENHANCED SERVER & DESKTOP SUPPORT - DEC 2018
NETCONNECT, INC.	12/12/2018	0000001505	745.00	PURCHASE OF HPE 2530 24G SWITCH FOR THE SERVER
NATIONAL TENANT NETWORK	12/12/2018	0000001506	26.00	REH TENANT BACKGROUND CHECK - SUERIA LAWRENCE
PALMER HEATING, LLC	12/12/2018	0000001507	625.00	REH - LEAKING PUMP REPAIRED
PALMER HEATING, LLC	12/12/2018	0000001507	1890.00	BLDG 5 HEATING SYSTEM GETTING AIR BOUND, SYSTEM PRESSURE LOW & METER INDICATING A SUBSTANTIAL LEAK. REPAIRED LEAKING 3" COPPER PIPE, INSTALLED NEW AIR VENT ON SUPPLY TO BLDG 5
PETTY CASH - JOCELYN SILVA	12/12/2018	0000001508	242.01	PETTY CASH REPLENISHMENT 9/28/18-10/11/18
PITNEY-BOWES GLOBAL FINANCIAL SER	12/12/2018	0000001509	325.23	POSTAGE METER QUARTERLY RENTAL 10/21/18-1/20/19
PSE&G CO SUMMARY ACCOUNT	12/12/2018	0000001510	2145.13	JEG ELECTRIC USAGE 10/19/18-11/19/18
PSE&G CO. (GAS & ELECTRIC)	12/12/2018	0000001511	6443.42	JEG GAS & ELECTRIC 10/18/18-11/15/18
STANDARD WASTE SERVICES	12/12/2018	0000001512	2475.00	REH TRASH SERVICE 6- 6YD & 1-3YD - DECEMBER 2018
STANDARD WASTE SERVICES	12/12/2018	0000001512	240.40	REH TRASH SERVICE 30 YD ROLL OFF & TONS DISPOSAL - 12/5/18
STAPLES ADVANTAGE	12/12/2018	0000001513	350.15	ENVELOPES, COPY PAPER, BINDERS
STATESIDE AFFAIRS LLC	12/12/2018	0000001514	1450.00	MONTHLY SERVICES FOR RESIDENT ASSOCIATION - NOVEMBER 2018
STEVE'S APPLIANCE DOCTOR	12/12/2018	0000001515	99.50	APT L4 UNCLEANED STOVE CAUSED SMOKED, ALL WIRING CHECKED OK.
VERIZON WIRELESS	12/12/2018	0000001516	234.22	MAINTENANCE CELL PHONE SERVICE 10/29/18-11/28/18
WORK 'N GEAR, LLC	12/12/2018	0000001517	404.91	MAINTENANCE UNIFORMS PANTS - ANTONIO & NESTOR
HOME DEPOT CREDIT SERVICES	12/12/2018	0000001518	2695.13	MAINTENANCE SUPPLIES & MATERIALS

NEW JERSEY AMERICAN WATER	12/12/2018	0000001519	835.04	REH WATER 9/27/18-10/25/18
ELIZABETH HOUSING AUTHORITY	12/12/2018	0000001520	8270.00	PUBLIC HOUSIN MANAGEMENT & INSPECTION SERVICES 7/3/18-8/17/18
KATHLEEN KELLY	12/12/2018	0000001521	15.41	GIFT WRAPPING PAPER FOR COAT BOXES
RAYMOND KOPERWHATS	12/12/2018	0000001522	25.00	BOARD MEETING TRAVEL REIMBURSEMENT 11/20/18
LOUIS MANGIONE JR. ESQ.	12/12/2018	0000001523	25.00	BOARD MEETING TRAVEL REIMBURSEMENT 11/20/18
CHRISTOPHER MAZASKAS	12/12/2018	0000001524	25.00	BOARD MEETING TRAVEL REIMBURSEMENT 11/20/18
MAZTECK	12/12/2018	0000001525	75.00	CONNECTED REMOTELY & TROUBLESHOOT PROBLEM WITH TABITHA'S COMPUTER NOT OPEING HER E-MAIL.
NEW JERSEY AMERICAN WATER	12/12/2018	0000001526	6540.00	REH WATER 10/26/18-11/28/18
CARLOS N. SANCHEZ	12/12/2018	0000001527	25.00	BOARD MEETING TRAVEL REIMBURSEMENT 11/20/18
STAPLES ADVANTAGE	12/12/2018	0000001528	110.27	OFFICE SUPPLIES
BARRY TELESNICK	12/12/2018	0000001529	25.00	BOARD MEETING TRAVEL REIMBURSEMENT 11/20/18
WALTER SZOLUDKO	12/12/2018	0000001530	25.00	BOARD MEETING TRAVEL REIMBURSEMENT 11/20/18
EDISON PLUMBING	12/13/2018	0000001531	360.00	BLDG 3 CLEANED DRAIN LINE & SEWER LINE
EDISON PLUMBING	12/13/2018	0000001531	230.00	APT 17G FIXED SHUT OFF VALVES & REPLACED BROKEN PARTS OF SHOWER TUB DIVERTER
EDISON PLUMBING	12/13/2018	0000001531	400.00	BLDG 6 EMERGENCY REPLACEMENT OF SUMP PUMP IN THE CRAWL SPACE
KATHLEEN KELLY	12/13/2018	0000001532	16.50	WRAPPING PAPER FOR CHILDRENS GIFTS
R&B LANDSCAPING LLC	12/13/2018	0000001533	2583.33	JEG & REH MONTHLY LAWN MAINTENANCE - NOVEMBER 2018
SAL COPPOLA - ZIA LISA PIZZERIA	12/13/2018	0000001534	235.00	8 PIZZAS FOR JEG + 10 PIZZAS FOR REH CHRISTMAS PARTY FOR TENANTS 12/14/18
SOW, TABITHA	12/13/2018	0000001535	32.05	CHRISTMAS TREE DECORATIONS
STATESIDE AFFAIRS LLC	12/13/2018	0000001536	1450.00	PUBLIC EDUCATION & GOVERNMENT RELATIONS - DECEMBER 2018
DEBORAH R HURLEY	12/14/2018	0000001537	238.18	CHRISTMAS PARTY FOOD & SUPPLIES 12/14/18
POSTAGE BY PHONE- RESERVE ACCT	12/14/2018	0000001538	500.00	POSTAGE RESERVE - DECEMBER 2018
MICHELLE THORNE	12/14/2018	0000001539	70.00	CHRISTMAS PARTY McDONALD GIFT CARDS FOR CHILDREN
MADELINE COOK	12/17/2018	0000001540	804.00	MEDICARE PREMIUM REIMBURSEMENT - JULY-DECEMBER 2018 @\$134/MONTH
DEBORAH R HURLEY	12/17/2018	0000001541	139.04	CHRISTMAS PARTY FOOD & SUPPLIES PURCHASE REIMB

TOTAL 80382.73

RESOLUTION # 1-12-18

A RESOLUTION TO APPROVE VOUCHERS FOR PAYMENT OF INVOICES

WHEREAS, the Commissioners of the Edison Housing Authority approves vouchers for payment of invoices in the amount of \$80,382.73

NOW, THEREFORE, Be It Resolved by the Board of Commissioner of the Edison Housing Authority that Resolution 1-12-18 shall be approved.

MOVED: Commissioner Koperwhats

SECONDED Commissioner Neal

<u>Member Recorded Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>	<u>Absent</u>
Commissioner Szoludko	X			
Commissioner Mazauskas	X			
Commissioner Koperwhats	X			
Commissioner Neal	X			
Commissioner Telesnick	X			
Commissioner Louis Mangione, Jr.	X			
Chairman Sanchez	X			

PASSED AND ADOPTED THE 18 day of December ____, 2018

I, Deborah M. Hurley, Secretary of the Housing Authority of the Township of Edison, hereby certify that the foregoing is a true copy of a resolution of the Authority adopted at a regular meeting December 18, 2018


Deborah M. Hurley, Secretary, Executive Director

RESOLUTION # 2-12-18

RESOLUTION TO APPROVE EDISON HOUSING AUTHORITY BOARD MEETING DATES, TIME, AND LOCATON FOR CALENDAR YEAR, 2019.

WHEREAS, the Edison Housing Authority approves the Board Meeting schedule of dates, time, and location for calendar year, 2019. and

NOW, THEREFORE, Be It Resolved by the Board of Commissioner of the Edison Housing Authority that Resolution 2-12-18 shall be approved.

MOVED: Commissioner Telesnick

SECONDED Commissioner Neal

<u>Member Recorded Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>	<u>Absent</u>
Commissioner Szoludko	X			
Commissioner Mazauskas	X			
Commissioner Koperwhats	X			
Commissioner Neal	X			
Commissioner Telesnick	X			
Commissioner Louis Mangione	X			
Chairman Sanchez	X			

PASSED AND ADOPTED THE 18 day of December, 2018

I, Deborah M. Hurley, Secretary of the Housing Authority of the Township of Edison, hereby certify that the foregoing is a true copy of a resolution of the Authority adopted at a regular meeting December 18, 2018



Deborah M. Hurley, Secretary, Executive Director

RESOLUTION # 3-12-18

RESOLUTION BY THE COMMISSIONERS OF THE EDISON HOUSING AUTHORITY AUTHORIZING THE EXECUTIVE DIRECTOR TO EXECUTE A CONTRACT WITH WILLIAM A. ELIAS TO PROVIDE ASSISTANCE TO UPDATE THE EDISON HOUSING AUTHORITY HOUSE CHOICE VOUCHER ADMINISTRATIVE PLAN.

WHEREAS, the Edison Housing Authority desire to retain William A. Elias to provide assistance to Section 8 staff and executive director in updating HCV (House Choice Voucher) Administrative Plan and

WHEREAS, fee for service will not exceed \$2,000.00.

NOW, THEREFORE, Be It Resolved by the Board of Commissioner of the Edison Housing Authority that Resolution 3-12-18 shall be approved.


MOVED: Commissioner Telesnick

SECONDED Commissioner Neal

<u>Member Recorded Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>	<u>Absent</u>
Commissioner Szoludko	X			
Commissioner Mazauskas	X			
Commissioner Koperwhats	X			
Commissioner Neal	X			
Commissioner Telesnick	X			
Commissioner Louis Mangione, Jr.	X			
Chairman Sanchez	X			

PASSED AND ADOPTED THE 18 day of December, 2018

I, Deborah M. Hurley, Secretary of the Housing Authority of the Township of Edison, hereby certify that the foregoing is a true copy of a resolution of the Authority adopted at a regular meeting December 18, 2018


Deborah M. Hurley, Secretary, Executive Director

RESOLUTION # 4-12-18

RESOLUTION BY THE COMMISSIONERS OF THE EDISON HOUSING AUTHORITY AUTHORIZING TO APPOINT EDISON HOUSING AUTHORITY EMPLOYEE, MICHELLE THORNE AS COMMISSIONER TO THE PUBLIC HOUSING AUTHORITY JOINT INSURANCE FUND.

WHEREAS, the Edison Housing Authority is a member of the New Jersey Public Housing Authority Joint Insurance Funds; and

WHEREAS, the bylaws of said Fund require that each member Housing Authority appoint a FUND COMMISSIONER to represent and serve the Authority as its' representative to said Fund; and.

NOW, THEREFORE, Be It Resolved that the Board of Commissioners of the Edison Housing Authority does hereby appoint Edison Housing Authority employee, **Michelle Thorne** as its FUND COMMISSIONER for the New Jersey Public Housing Authority Joint Insurance Fund for the Fund Year 2019.


MOVED: Commissioner Lou Mangione, Jr.

SECONDED Commissioner Koperwhats

<u>Member Recorded Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>	<u>Absent</u>
Commissioner Szoludko	X			
Commissioner Mazauskas	X			
Commissioner Koperwhats	X			
Commissioner Neal	X			
Commissioner Telesnick	X			
Commissioner Louis Mangione, Jr.	X			
Chairman Sanchez	X			

PASSED AND ADOPTED THE 18 day of December, 2018

I, Deborah M. Hurley, Secretary of the Housing Authority of the Township of Edison, hereby certify that the foregoing is a true copy of a resolution of the Authority adopted at a regular meeting December 18, 2018.


Deborah M. Hurley, Secretary, Executive Director



14 Reverend Samuel Carpenter Blvd.
 Edison, NJ 08820
 Phone: 908. 561. 2525

To: Board of Commissioners
 From: Deborah M. Hurley, Executive Director
 Date: December 18, 2018
 Re: 2019 Board Meeting Schedule

The following is the schedule for the Edison Housing Authority Board Meetings and location for 2019. All meetings will begin at 6:00 p.m.

DATE	LOCATION
January 22, 2019	Julius Engel Gardens Willard Dunham Drive, Edison, NJ 08817
February 19, 2019	Robert E. Holmes Gardens 14 Rev Samuel Carpenter Blvd, Edison, NJ 08820
March 19, 2019	Julius Engel Gardens Willard Dunham Drive, Edison, NJ 08817
April 16, 2019	Robert E. Holmes Gardens 14 Rev Samuel Carpenter Blvd, Edison, NJ 08820
May 21, 2019	Julius Engel Gardens Willard Dunham Drive, Edison, NJ 08817
June 18, 2019	Robert E. Holmes Gardens 14 Rev Samuel Carpenter Blvd, Edison, NJ 08820
July 16, 2019	Julius Engel Gardens Willard Dunham Drive, Edison, NJ 08817
August 2019 - No Meeting	
September 17, 2019	Julius Engel Gardens Willard Dunham Drive, Edison, NJ 08817
October 15, 2019	Robert E. Holmes Gardens 14 Rev Samuel Carpenter Blvd, Edison, NJ 08820
November 19, 2019	Julius Engel Gardens Willard Dunham Drive, Edison, NJ 08817
December 17, 2019	Robert E. Holmes Gardens 14 Rev Samuel Carpenter Blvd, Edison, NJ 08820

**If a meeting does not occur, a special notice will be published in the Home News Tribune.*