

Edison Housing Authority Board Meeting
Robert Holmes Gardens
14 Rev. Samuel Carpenter Blvd., Edison, NJ
(Community Room)

Tuesday, January 16, 2024
6 pm

AGENDA

Call to Order

Pledge of Allegiance

Please note that adequate notice of this meeting, as required by the Open Public Meetings Act of 1975, has been provided by notice and sent to the Home News Tribune on December 28, 2023 and a copy of the notice was published in the Home News Tribune on January 7, 2024. Said notice has been posted on the Edison Housing Authority website and at the two housing authority properties in the main lobby area. In addition, a notice has been submitted to the Township of Edison, Clerk and posted in the Municipal Building.

Roll Call

Edison Housing Authority Reorganization Meeting:

Elections of Officers : Chairman yields Chair to Attorney Nominations for Chairman. Nominations: Barry Telesnick
Moved by Comm. Lennox H. Small
Seconded by Comm. Deborah Andrews

The Attorney returns the gavel to Chairman: Barry Telesnick

Chairman makes Nominations for Vice Chairman
Commissioner Barry Telesnick Nominates Commissioner Lennox H. Small
Any other nominations: None

Moved by Comm. Barry Telesnick
Seconded by Comm. Toni Johnson

Chairman makes Nominations for Treasurer
Commissioner Barry Telesnick Nominates Commissioner Deborah Andrews
Any other nominations: None

Moved by Comm. Barry Telesnick
Seconded by Comm. Lennox H. Small

Edison Housing Authority Board Meeting
Robert Holmes Gardens
14 Rev. Samuel Carpenter Blvd., Edison, NJ
(Community Room)

Tuesday, January 16, 2024
6:00 pm

6. Approval of December 19, 2023, Regular Meeting Minutes

7. Resolutions:

- | | |
|----------|---|
| 1-1-2024 | Resolution to approve
vouchers for payment of invoices
in the amount of \$148,473.60
for the month of January. |
| 2-1-2024 | Resolution by the Board of Commissioners
of the Edison Housing Authority to approve
the purchase of Nan McKay services to assist
the Edison Housing Authority with the
implementation of HOTMA. |

8. Old Business:

- a.) Financial Summary for Review
- b.) Attorney, Tenant Report for Review
- b.) Personnel Committee: Establish Date for Review of Personnel Policy

9. New Business: Executive Director Report

10. Public Portion: Rep. Martinique Costa, Laborers Local 55

11. Adjournment

EDISON HOUSING AUTHORITY
REGULAR BOARD MEETING
Julius Engel Gardens
Tuesday, December 19, 2023
6:00 PM
MINUTES

The Regular Meeting of the Board of Commissioners of the Edison Housing Authority was held at Julius Engel Gardens, 14 Rev. Samuel Carpenter Blvd., Edison, NJ in the community room. The meeting was called to order at 6:05 pm.

Please note that adequate notice of this meeting, as required by the Open Public Meetings Act of 1975, has been provided by notice and sent to the Homes News Tribune on December 28, 2022 and a copy of the notice was published in the Home News Tribune on December 30, 2022. Said notice has been posted on the Edison Housing Authority website and at the two public housing authority properties in the main lobby. In addition, a notice has been submitted to the Township of Edison, Clerk and posted in the Municipal Building.

Roll Call:

In attendance: Chairman, Barry Telesnick, Vice Chairman Carlos N. Sanchez, Commissioner Lennox Small, Ed.D., Commissioner Dale Jones (via Zoom), Commissioner Sonali Patel (via zoom), Commissioner Toni Johnson, Commissioner Deborah Andrews, Deborah Hurley, Executive Director, and Terrence Corriston, Esq., Edison Township Liaison, Councilwoman Joyce Ship-Freeman.

Approval of November 28, 2023, Regular Meeting Minutes

Motion: Commissioner Toni Johnson

Second: Commissioner Deborah Andrews

Discussions: No discussion

Approved as follows:

	<u>AYES</u>	<u>NAYS</u>	<u>ABSENT</u>	<u>ABSTAIN</u>
Chairman Barry Telesnick	X			
Vice Chairman Carlos N. Sanchez			X	
Commissioner Deborah Andrews	X			
Commissioner Toni Johnson	X			
Commissioner Dale Jones	X			
Commissioner Sonali Patel	X			
Commissioner Lennox Small Ed.D.			x	

Resolution 1-12-2023 to approve vouchers for payment of invoices in the amount of \$94,743.50 for the month of December 2023.

Motion: Commissioner Deborah Andrews

Second: Commissioner Toni Johnson

Discussions: No discussion

Approved as follows:

	<u>AYES</u>	<u>NAYS</u>	<u>ABSENT</u>	<u>ABSTAIN</u>
Chairman Barry Telesnick	X			
Vice Chairman Carlos N. Sanchez			X	
Commissioner Deborah Andrews	X			
Commissioner Toni Johnson	X			
Commissioner Dale Jones	X			
Commissioner Sonali Patel	X			
Commissioner Lennox Small Ed.D.			X	

Resolution 2-12-2023 to Authorizing the use of Capital Funds to pay Halecon, Inc. \$261,170.88 for work performed to refurbish the basketball and tennis court at Robert E. Holmes Gardens.

Motion: Commissioner Dale Jones

Second: Commissioner Deborah Andrews

Discussions: Commissioner Johnson requested clarification on the correct amount EHA will pay since there is a CDBG grant commitment for \$150,000. Executive Director, Deborah Hurley confirmed the commitment from Edison Township remains and we anticipate being reimbursed the remaining funds that will total \$150,000. EHA will be responsible for paying the remaining balance.

Approved as follows:

	<u>AYES</u>	<u>NAYS</u>	<u>ABSENT</u>	<u>ABSTAIN</u>
Chairman Barry Telesnick				X
Vice Chairman Carlos N. Sanchez			X	
Commissioner Deborah Andrews	X			
Commissioner Toni Johnson	X			
Commissioner Dale Jones	X			
Commissioner Sonali Patel	X			
Commissioner Lennox Small Ed.D.			X	

Resolution 3-12-2023 to approve Edison Housing Authority Board meeting dates, time, and location for Calenda Year, 2024.

Motion: Commissioner Deborah Andrews

Second: Commissioner Toni Johnson

Discussions: No Discussion

Approved as follows:

	<u>AYES</u>	<u>NAYS</u>	<u>ABSENT</u>	<u>ABSTAIN</u>
Chairman Barry Telesnick	X			
Vice Chairman Carlos N. Sanchez			X	
Commissioner Deborah Andrews	X			
Commissioner Toni Johnson	X			
Commissioner Dale Jones	X			
Commissioner Sonali Patel	X			
Commissioner Lennox Small Ed.D.	X			

Resolution 4-12-2023 by the Board of Commissioners memorializing the approval of a \$100.00 credit towards rent made in the month of December for families residing within the Edison Housing Authority at Julius Engel Gardens, due to the lack of hot water available during inclement weather in the month of November.

Motion: Commissioner Sonali Patel

Second: Commissioner Lennox Small Ed.D.

Discussions: No discussion

Approved as follows:

	<u>AYES</u>	<u>NAYS</u>	<u>ABSENT</u>	<u>ABSTAIN</u>
Chairman Barry Telesnick	X			
Vice Chairman Carlos N. Sanchez			X	
Commissioner Deborah Andrews	X			
Commissioner Toni Johnson	X			
Commissioner Dale Jones	X			
Commissioner Sonali Patel	X			
Commissioner Lennox Small Ed.D.	X			

Resolution 5-12-2023 by the Commissioner of the Edison Housing Authority to appoint Edison Housing Authority employee, Deborah Hurley as Commissioner to the Public Housing Authority Joint Insurance Fund.

Motion: Commissioner Lennox Small Ed.D.

Second: Commissioner Toni Johnson

Discussions: JIF is EHA insurance company which many Housing Authorities use in NJ. They are responsible for having a mandate and requirements to submit for the personnel policies. As a commissioner the executive director will attend meetings and vote on the budget and policies.

Approved as follows:

	<u>AYES</u>	<u>NAYS</u>	<u>ABSENT</u>	<u>ABSTAIN</u>
Chairman Barry Telesnick	X			
Vice Chairman Carlos N. Sanchez			X	
Commissioner Deborah Andrews	X			

Commissioner Toni Johnson	X
Commissioner Dale Jones	X
Commissioner Sonali Patel	X
Commissioner Lennox Small Ed.D.	X

Resolution 6-12-2023 by the Commissioners of the Edison Housing Authority to approve the shared services agreement between the Woodbridge Housing Authority and the Edison Housing Authority to provide social work services to the Tenants at the Highland Park Housing Authority for the period of 1/1/2024 through 12/31/2025 at the rate of \$2,083.33 per month.

Motion: Commissioner Dale Jones

Second: Commissioner Lennox Small Ed.D.

Discussions: Chairman Telesnick asked the Executive Director to provide further detail. Executive Director Deborah Hurley provided an overview of the approved agreement with Highland Park H.A., as it included employee salaries. One of the employees is the caseworker, which is employed by Woodbridge Housing Authority. Therefore, the resolution is an agreement between Woodbridge and Edison Housing Authority to pay Woodbridge Housing Authority for the caseworker's service, instead of directly paying the caseworker. She will remain under Woodbridge payroll as their employee and EHA will pay the monthly amount of \$2,083.33 to Woodbridge Housing Authority.

Approved as follows:

	<u>AYES</u>	<u>NAYS</u>	<u>ABSENT</u>	<u>ABSTAIN</u>
Chairman Barry Telesnick	X			
Vice Chairman Carlos N. Sanchez			X	
Commissioner Deborah Andrews	X			
Commissioner Toni Johnson	X			
Commissioner Dale Jones	X			
Commissioner Sonali Patel	X			
Commissioner Lennox Small Ed.D.	X			

New Business:

a) RAD

- a. Environmental testing has been completed. Financing is still in progress for the project. G. Gardner and the Brook Group advice has been good partners and has kept us on track
- b. Community Meetings: It was mentioned that several community meetings shall include Julius Engel Garden residents to ensure they are updated on the progress that has been made.
- b) **Holiday Party:** The holiday events were successful and we received support from Hands of Hope, a local corporation and Jay Elliot.
- c) **Commissioner Dale Jones:** Submitted his letter of resignation and tonight was the last day with the EHA Board. Commissioners and the Executive Director expressed their

appreciation for Commissioner Jones support throughout the years, as he will be greatly missed.

Open to Public at 6:27 pm

Motion: Chairman Deborah Andrews

Second: Commissioner Sonali Patel

Public Portion:

Councilwoman Joyce Ship-Freeman – Thanked Commissioner Dale Jones for his service and his humble way of advising. Also, the councilwoman indicated that this would be her last meeting as liaison to the township. However, her support remains with the housing authority and feel free to reach out anytime, if there is need for service. Executive Director, Deborah Hurley and commissioners thanked the councilwoman for her outstanding dedication and support. Commissioners expressed that she has been the only council person that has supported and attended EHA meetings.

Close Public Portion: 6:27 pm

Public Motion: Chairman Deborah Andrews

Second: Commissioner Sonali Patel

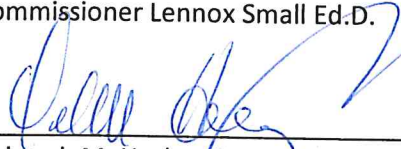
Motion to adjourn: Vice Chairman Carlos N. Sanchez

Second: Commissioner Toni Johnson

Adjourned: 6:32 pm

Approved as follows:

	<u>AYES</u>	<u>NAYS</u>	<u>ABSENT</u>	<u>ABSTAIN</u>
Chairman Barry Telesnick	X			
Vice Chairman Carlos N. Sanchez	X			
Commissioner Deborah Andrews	X			
Commissioner Toni Johnson	X			
Commissioner Dale Jones	X			
Commissioner Sonali Patel	X			
Commissioner Lennox Small Ed.D.	X			



Deborah M. Hurley, Secretary, Executive Director

Edison Housing Authority

Vendor Payment History Report

Filter Criteria Includes: 1) Type: Payment History, 2) Date Range From: 12/19/2023 Thru: 1/12/2024, 3) Program: Public Housing

Check Name	SSN / TIN	Check Address	Print 1099
AB Universal Messaging	56-2554760	PO Box 195 Spring Lake NJ 07762	Yes

Pay Date	Pay Num	Pay Type	Inv Num	Invoice Description	Period	Amount	Doc Total
01/11/2024	5409	CHK	738012302023	answering service and Patch charges - January 2023	01/24	\$115.04	\$115.04
Totals For Vendor: AB Universal Messaging							\$115.04

Aflac	1932 Wynnton Road Columbus GA 31999-0797	No
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Pay Date	Pay Num	Pay Type	Inv Num	Invoice Description	Period	Amount	Doc Total
01/12/2024	5427	CHK	557772	insurance premium - December 2023	01/24	\$396.75	\$396.75
Totals For Vendor: Aflac							\$396.75

Breslin and Breslin, P.A.	41 Main Street Hackensack NJ 07601-7087	No
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Pay Date	Pay Num	Pay Type	Inv Num	Invoice Description	Period	Amount	Doc Total
01/12/2024	5428	CHK	1223	legal services for December 2023	01/24	\$2,580.00	\$2,580.00
Totals For Vendor: Breslin and Breslin, P.A.							\$2,580.00

Brothers Lock & Safe, Inc.	2161 Woodbridge Avenue Edison NJ 08817	No
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Pay Date	Pay Num	Pay Type	Inv Num	Invoice Description	Period	Amount	Doc Total
01/12/2024	5429	CHK	61202	13 keys and 11 duplicate keys	01/24	\$98.00	\$98.00
Totals For Vendor: Brothers Lock & Safe, Inc.							\$98.00

Corbett Exterminating,	284 Sheffield Street Unit: Suite 2 Mountainside NJ 07093	No
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Pay Date	Pay Num	Pay Type	Inv Num	Invoice Description	Period	Amount	Doc Total
01/12/2024	5430	CHK	0561438-IN	REH monthly CEMIT treatment-December 2023	01/24	\$450.00	\$450.00
Totals For Vendor: Corbett Exterminating, Inc.							\$450.00

Deborah Hurley	1434 Maplewood Terrace Plainfield NJ 07060	No
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Pay Date	Pay Num	Pay Type	Inv Num	Invoice Description	Period	Amount	Doc Total
01/12/2024	5431	CHK	1223	reimb for calendar/planner, pens, sticky notes purchase	01/24	\$61.79	\$61.79
Totals For Vendor: Deborah Hurley							\$61.79

Elizabethtown Gas	PO Box 6031 Bellmawr NJ 08099	No
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Pay Date	Pay Num	Pay Type	Inv Num	Invoice Description	Period	Amount	Doc Total
12/29/2023	5398	CHK	3996554541-113023	REH gas - 10/31/23 to 11/30/23	12/23	\$11,709.05	\$11,709.05
12/29/2023	5403	CHK	0577138900-121623	REH gas 11/17/23 - 12/16/23 - 5 Weston Forbes CT	12/23	\$10.50	\$10.50
12/29/2023	5404	CHK	4458334671-121623	REH gas 11/17/23 to 12/16/23-14 Cleveland place	12/23	\$462.45	\$462.45
12/29/2023	5405	CHK	3922309254-121623	REH gas 11/17/23 to 12/16/23 15 beaver Ave.	12/23	\$1,151.16	\$1,151.16
Totals For Vendor: Elizabethtown Gas							\$13,333.16

Enes Service Center LLC 247 Central Avenue Metuchen NJ 08840

No

Pay Date	Pay Num	Pay Type	Inv Num	Invoice Description	Period	Amount	Doc Total
01/12/2024	5432	CHK	1223	Gas fuel - December 2023	01/24	\$140.00	\$140.00

Totals For Vendor: Enes Service Center LLC

\$140.00

Gannett New York-New PO Box 631202 Cincinnati OH 45263-1202

No

Pay Date	Pay Num	Pay Type	Inv Num	Invoice Description	Period	Amount	Doc Total
01/12/2024	5433	CHK	0006111202	Publication on November 2023- Balance	01/24	\$39.29	\$39.29

Totals For Vendor: Gannett New York-New Jersey LocaliQ

\$39.29

Home Depot Credit Dept 32 - 2531888992, PO Box 70293 Philadelphia PA 19170-0000

No

Pay Date	Pay Num	Pay Type	Inv Num	Invoice Description	Period	Amount	Doc Total
01/11/2024	5410	CHK	7021873	REH maint materials	01/24	\$24.76	
			7021911	REH maint materials	01/24	\$326.95	
			1023345	REH maint materials	01/24	\$954.83	
			323595	JEG maint. material	01/24	\$269.58	
			323641	jeg maint material	01/24	\$209.86	
			7020819	jeg maint material	01/24	\$382.68	
			7020820	jeg maint material	01/24	\$4.73	
			7020829	jeg maint material	01/24	\$59.48	
			7323908	jeg maint material	01/24	\$13.26	
			7324740	jeg maint material	01/24	\$196.69	
			7970173	jeg maint material	01/24	\$1,810.76	
			3022311	jeg maint material	01/24	\$213.11	
			9022699,9190530	jeg maint material	01/24	\$391.68	
			9320407	jeg maint material	01/24	\$56.26	\$4,914.63

Totals For Vendor: Home Depot Credit Services

\$4,914.63

InterGlobe 4295 Arthur Kill Road Staten Island NY 10309

No

Pay Date	Pay Num	Pay Type	Inv Num	Invoice Description	Period	Amount	Doc Total
01/11/2024	5411	CHK	233655721	REH telephone service - January 2024	01/24	\$980.64	\$980.64

Totals For Vendor: InterGlobe Communications, Inc.

\$980.64

Jolanta Kubacka 40 Koyen Street Fords NJ 08863

No

Pay Date	Pay Num	Pay Type	Inv Num	Invoice Description	Period	Amount	Doc Total
01/12/2024	5434	CHK	122923	Mileage, parking fee for the Food Pantry -Dec 23	01/24	\$80.70	
			2023	2023 prescription eyeglasses reimb	01/24	\$250.00	\$330.70

Totals For Vendor: Jolanta Kubacka

\$330.70

KYOCERA Document 225 Sand Road Unit: Suite 100 Fairfield NJ 07004

No

Pay Date	Pay Num	Pay Type	Inv Num	Invoice Description	Period	Amount	Doc Total
01/12/2024	5435	CHK	55K1707696	copies contract overage charge 10/03/23 to 01/02/24	01/24	\$712.94	\$712.94

Totals For Vendor: KYOCERA Document Solutions NY Metro, Inc

\$712.94

iCas 9 Lincoln Hwy Edison NJ 08820

No

Pay Date	Pay Num	Pay Type	Inv Num	Invoice Description	Period	Amount	Doc Total
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12/19/2023	5395	CHK	122023	staff Lunch for Holiday Party	12/23	\$757.05	\$757.05
12/19/2023	5396	CHK	121923	commissioners holiday dinner 12/19/2023	12/23	\$1,205.00	\$1,205.00

Totals For Vendor: LouCas

\$1,962.05

McLaughlin Stauffer & 4814 Outlook Drive Unit: Suite 112 Wall Township NJ No

Pay Date	Pay Num	Pay Type	Inv Num	Invoice Description	Period	Amount	Doc Total
01/12/2024	5436	CHK	12-20663	legal services(labor matters)- December 2023	01/24	\$452.30	\$452.30

Totals For Vendor: McLaughlin Stauffer & Shaklee, PC

\$452.30

Miaili Wilson 136-11-3493 17D Beaver Avenue Edison NJ 08820 Yes

Pay Date	Pay Num	Pay Type	Inv Num	Invoice Description	Period	Amount	Doc Total
12/29/2023	5399	CHK	121823	Food pantry -part time \$10 12/12/23 to 12/18/23	12/23	\$258.77	\$258.77
01/12/2024	5437	CHK	10224	Food pantry -part time \$10 12/19/23 to 01/02/24	01/24	\$211.67	\$211.67

Totals For Vendor: Miaili Wilson

\$470.44

Middlesex Water PO Box 826538 Philadelphia PA 19182-6538 No

Pay Date	Pay Num	Pay Type	Inv Num	Invoice Description	Period	Amount	Doc Total
12/29/2023	5400	CHK	5535300000 121423	Water bill for JEG for 11/15/23 to 12/14/23	12/23	\$4,810.47	\$4,810.47

Totals For Vendor: Middlesex Water Company

\$4,810.47

Mitchell's Plumbing and 247 Speedwell Ave Morristown NJ 07960 No

Pay Date	Pay Num	Pay Type	Inv Num	Invoice Description	Period	Amount	Doc Total
01/12/2024	5438	CHK	927	11 A Sink Tub leaking inside wall-repaired	01/24	\$2,100.00	
			928	Bld 2 E &F Heating pipe leak and repaired	01/24	\$3,175.00	
			931	REH Bld 15, Emergency Carbon Monoxide testing assessment fees	01/24	\$1,225.00	
			932	Bld. 17A Leak shower tub diverter -remove and replaced	01/24	\$1,200.00	
			933	Bldg 15 Boiler room - revamp Carbon Monoxide piping	01/24	\$2,360.00	
			934	5C Pantry Radiator leak-replaced the pipe	01/24	\$1,700.00	\$11,760.00

Totals For Vendor: Mitchell's Plumbing and Heating

\$11,760.00

MRDS Marketing Inc.dba 82-1290965 1090 King Georges Post Road Unit: 507 Edison NJ No

Pay Date	Pay Num	Pay Type	Inv Num	Invoice Description	Period	Amount	Doc Total
01/12/2024	5439	CHK	83515	REH office cleaning- 01/02/2024	01/24	\$295.00	
			83516	JEG Office Cleaning- 01/03/2024	01/24	\$295.00	\$590.00

Totals For Vendor: MRDS Marketing Inc.dba JanPro of Cntrl NJ

\$590.00

Nestor Lopez 82 Harned Avenue Perth Amboy NJ 08861 No

Pay Date	Pay Num	Pay Type	Inv Num	Invoice Description	Period	Amount	Doc Total
12/29/2023	5401	CHK	2023	2023 prescription eyeglasses reimb.	12/23	\$250.00	\$250.00

Totals For Vendor: Nestor Lopez **\$250.00**

NetConnect, Inc. 111 Storer Avenue Unit: Suite B2 Staten Island NY No

Pay Date	Pay Num	Pay Type	Inv Num	Invoice Description	Period	Amount	Doc Total
01/12/2024	5440	CHK	N8825	remote & onsite maint. of networks-January 2024	01/24	\$1,176.58	\$1,176.58

Totals For Vendor: NetConnect, Inc. **\$1,176.58**

New Jersey American Box 371331 Pittsburgh PA 15250-7331 No

Pay Date	Pay Num	Pay Type	Inv Num	Invoice Description	Period	Amount	Doc Total
01/12/2024	5441	CHK	1018 210018967338 122723	1 wintergreen Ave. WB edison-11/29/23-12/27/23	01/24	\$236.02	\$236.02
01/12/2024	5442	CHK	101821002183851 1 122723	4 WESTON FORBES CT C-11/29/23-12/27/23	01/24	\$130.94	\$130.94
01/12/2024	5443	CHK	1018 210021604954 122723	14 rev Samuel carpenter water 11/29/23-12/27/23	01/24	\$130.94	\$130.94
01/12/2024	5444	CHK	1018- 210021902795 122723	12 Wintergreen Ave we Edison NJ-11/29/23-12/27/23	01/24	\$218.50	\$218.50
01/12/2024	5445	CHK	1018- 210021902436 122723	8 Weston Forbes CT E Edison -11/29/23-12/27/23	01/24	\$209.75	\$209.75
01/12/2024	5446	CHK	1018- 210021901341- 122723	8 Weston Forbes CT C water 11/29/23-12/27/23	01/24	\$253.53	\$253.53
01/12/2024	5447	CHK	1018- 210021840699 122723	6 WESTON FORBES CT D-11/29/23-12/27/23	01/24	\$200.99	\$200.99
01/12/2024	5448	CHK	1018- 210021839385 122723	5 WESTON FORBES CT B -11/29/23-12/27/23	01/24	\$1,609.00	\$1,609.00
01/12/2024	5449	CHK	1018- 210021837815 122723	2 WESTON FORBES CT C EDISON-11/29/23-12/27/23	01/24	\$314.84	\$314.84
01/12/2024	5450	CHK	1018- 210021837112 122723	3 WESTON FORBES CT D EDISON-11/29/23-12/27/23	01/24	\$183.48	\$183.48
01/12/2024	5451	CHK	101821002165779 8-122723	11 LYLE PL A - 11/29/23-12/27/23	01/24	\$593.17	\$593.17
01/12/2024	5452	CHK	1018 210021901730 122723	7 Weston Forbes CT. D Edison-11/29/23-12/27/23	01/24	\$262.29	\$262.29
01/12/2024	5453	CHK	1018- 210021836324- 122723	9 LYLE PL H EDISON WATER BILL-11/29/23-12/27/23	01/24	\$365.48	\$365.48
01/12/2024	5454	CHK	1018- 210021656696 122723	15 LYLE PLACE H EDISON-11/29/23-12/27/23	01/24	\$2,046.89	\$2,046.89
01/12/2024	5455	CHK	1018- 210021605605- 122723	17 Beaver street-REH water-11/29/23-12/27/23	01/24	\$575.66	\$575.66

Totals For Vendor: New Jersey American Water **\$7,331.48**

New Jersey Public PO Box 11487 Newark NJ 07101 No

Pay Date	Pay Num	Pay Type	Inv Num	Invoice Description	Period	Amount	Doc Total
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01/12/2024	5456	CHK	NJPHA403-2024	2024 property,gen/auto liability,W/C,publc official errors & omissions - 1st half premium	01/24	\$66,288.50	\$66,288.50
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Totals For Vendor: New Jersey Public Housing Authority JIF **\$66,288.50**

Nexacomm LLC 1869 E Seltice Way # 521 Post Falls ID 83854 No

Pay Date	Pay Num	Pay Type	Inv Num	Invoice Description	Period	Amount	Doc Total
01/12/2024	5457	CHK	0004559	JEG telephone service - January 2024	01/24	\$89.97	\$89.97

Totals For Vendor: Nexacomm LLC **\$89.97**

NJ BLD. Laborers Statewide Welfare Fund 485 Route 1 south, Bld. B suite 401 Iselin NJ 08830 No

Pay Date	Pay Num	Pay Type	Inv Num	Invoice Description	Period	Amount	Doc Total
01/11/2024	5412	CHK	122223	dues for 261.50 hours union 2 laborers 11/25/23 -12/22/23	01/24	\$1,903.08	\$1,903.08

Totals For Vendor: NJ BLD. Laborers Statewide Welfare Fund **\$1,903.08**

NJ Motor Vehicle Commission Revenue Processing Center PO Box 008 Trenton NJ 08646-0008 No

Pay Date	Pay Num	Pay Type	Inv Num	Invoice Description	Period	Amount	Doc Total
01/12/2024	5458	CHK	XGBD71-33125	2013 GMC pick up registration renewal 3/31/25	01/24	\$105.00	\$105.00

Totals For Vendor: NJ Motor Vehicle Commission **\$105.00**

NJAHRA PO Box 347 Iselin NJ 08830 No

Pay Date	Pay Num	Pay Type	Inv Num	Invoice Description	Period	Amount	Doc Total
01/12/2024	5459	CHK	2024	2024 Annual Membership Dues	01/24	\$175.00	\$175.00

Totals For Vendor: NJAHRA **\$175.00**

Optimum PO Box 70340 Philadelphia PA 19176-0340 No

Pay Date	Pay Num	Pay Type	Inv Num	Invoice Description	Period	Amount	Doc Total
01/11/2024	5413	CHK	07875-386464-01-12124	REH office internet 12/22/23-01/21/24	01/24	\$180.94	\$180.94
01/11/2024	5414	CHK	07875-207961-03-912124	JEG Internet 12/22/23-01/21/24	01/24	\$154.94	\$154.94
01/11/2024	5415	CHK	07875-453477-01-2-12124	maintenance internet service 12/22/23-01/21/24-5 Weston Forbes APT C Basement	01/24	\$165.44	\$165.44

Totals For Vendor: Optimum **\$501.32**

Polcari & Co. 2035 Hamburg Turnpike Unit: H Wayne NJ 07470 No

Pay Date	Pay Num	Pay Type	Inv Num	Invoice Description	Period	Amount	Doc Total
01/12/2024	5460	CHK	15059	accounting services - December 2023	01/24	\$3,300.00	\$3,300.00

Totals For Vendor: Polcari & Co. **\$3,300.00**

E&G CO PO Box 144444 New Brunswick NJ 08906-4444 No

Pay Date	Pay Num	Pay Type	Inv Num	Invoice Description	Period	Amount	Doc Total
12/29/2023	5402	CHK	7704040707-120923	Vacant Apt A3 -JEG gas & electric 11/17/23-12/09/23	12/23	\$9.94	\$9.94
12/29/2023	5406	CHK	6691572106-121923	JEG gas & electric 11/17/23-12/19/23	12/23	\$8,822.07	\$8,822.07
01/11/2024	5416	CHK	1300007818122923	REH Electric December 2023	01/24	\$2,990.94	\$2,990.94

Totals For Vendor: PSE&G CO **\$11,822.95**

Quadient Finance USA, PO Box 6813 Carol Stream IL 60197-6813 No

Pay Date	Pay Num	Pay Type	Inv Num	Invoice Description	Period	Amount	Doc Total
01/12/2024	5461	CHK	7900044081031555-0124	postage meter rental-Jan 2024	01/24	\$74.97	\$74.97

Totals For Vendor: Quadient Finance USA, Inc. **\$74.97**

See-More TV & Appliance 551 Middlesex Avenue Metuchen NJ 08840 No

Pay Date	Pay Num	Pay Type	Inv Num	Invoice Description	Period	Amount	Doc Total
01/12/2024	5462	CHK	1312228	apt 9F gas range and Freezer replaced -REH-Empty	01/24	\$1,325.00	
			1312170	JEG APT J2 -Empty Apt Refrigerator replaced	01/24	\$710.00	\$2,035.00

Totals For Vendor: See-More TV & Appliance **\$2,035.00**

Standard Waste Services 21 Edgeboro Road East Brunswick NJ 08816 No

Pay Date	Pay Num	Pay Type	Inv Num	Invoice Description	Period	Amount	Doc Total
01/12/2024	5463	CHK	485604	REH-30 yard waste picked up on 12/27/2023	01/24	\$424.20	
			484084	REH trash service-January 2024 Account ID EDISON HSG	01/24	\$2,808.00	\$3,232.20

Totals For Vendor: Standard Waste Services **\$3,232.20**

Staples PO Box 70242 Philadelphia PA 19176-0242 No

Pay Date	Pay Num	Pay Type	Inv Num	Invoice Description	Period	Amount	Doc Total
12/29/2023	5407	CHK	8072627206	office supplies-bulletin board, envelop for Section8	12/23	\$235.18	\$235.18

Totals For Vendor: Staples **\$235.18**

Starlite Services LLC 27-4731068 PO Box 487 Perth Amboy NJ 08862 Yes

Pay Date	Pay Num	Pay Type	Inv Num	Invoice Description	Period	Amount	Doc Total
01/12/2024	5464	CHK	0067	JEG apt J-2 vacant apt cleaning	01/24	\$290.50	\$290.50

Totals For Vendor: Starlite Services LLC **\$290.50**

State of New Jersey Division of Pensions & Attention: Dwayne Tisdale PO Box 295 Trenton NJ 08625-0295 No

Pay Date	Pay Num	Pay Type	Inv Num	Invoice Description	Period	Amount	Doc Total
12/20/2023	5397	CHK	3QTR2023	Retro Salary payment for Deborah Hurley for 3Q 2023	12/23	\$66.65	\$66.65

Totals For Vendor: State of New Jersey Division of Pensions & Benefit **\$66.65**

Steven Galante 151-82-0716 6 Atlantic Road Somerset NJ 08873 Yes

Pay Date	Pay Num	Pay Type	Inv Num	Invoice Description	Period	Amount	Doc Total
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01/12/2024	5465	CHK	113023	Website maintenance for EHA November 2023	01/24	\$150.00	\$150.00
Totals For Vendor: Steven Galante							\$150.00
Terrel Bradley		156-06-3231	1045 Grove Avenue	Unit: 7A Edison NJ 08820	Yes		
Pay Date	Pay Num	Pay Type	Inv Num	Invoice Description	Period	Amount	Doc Total
12/29/2023	5408	CHK	122223	part time maint. help collecting shopping carts 12/12/23 -12/22/23- 8 hrs.	12/23	\$120.00	\$120.00
01/12/2024	5466	CHK	010524	part time maint. help collecting shopping carts 12/26/23- 01/05/24- 8 hrs.	01/24	\$120.00	\$120.00
Totals For Vendor: Terrel Bradley							\$240.00
The Brooke Group LLC		27-0950485	209 E. Egnor Drive	Absecon NJ 08205	Yes		
Pay Date	Pay Num	Pay Type	Inv Num	Invoice Description	Period	Amount	Doc Total
01/12/2024	5467	CHK	EHA-GD11-2023	RAD Consulting - November2023	01/24	\$3,412.50	\$3,412.50
Totals For Vendor: The Brooke Group LLC							\$3,412.50
Treasurer-State of New		NJ Dept of Treasury-Division of Revenue PO BOX			No		
Pay Date	Pay Num	Pay Type	Inv Num	Invoice Description	Period	Amount	Doc Total
01/12/2024	5468	CHK	232016270	Air Quality Permit fees- 2024	01/24	\$885.00	\$885.00
Totals For Vendor: Treasurer-State of New Jersey							\$885.00
TRIAD Associates		1301 W. Forest Grove Road Vineland NJ 08360-			No		
Pay Date	Pay Num	Pay Type	Inv Num	Invoice Description	Period	Amount	Doc Total
01/12/2024	5469	CHK	59048	EHA Bid Consulting fee - Section 3	01/24	\$350.00	\$350.00
Totals For Vendor: TRIAD Associates							\$350.00
Verizon Wireless		PO Box 408 Newark NJ 07101-0408			No		
Pay Date	Pay Num	Pay Type	Inv Num	Invoice Description	Period	Amount	Doc Total
01/12/2024	5470	CHK	9952924935	cell phone service November 29- December 28 2023	01/24	\$359.52	\$359.52
Totals For Vendor: Verizon Wireless							\$359.52
Total Payments:							42 \$148,473.60

RESOLUTION # 1-1-2024

APPROVE VOUCHERS FOR PAYMENT OF INVOICES

WHEREAS, the Commissioners of the Edison Housing Authority approves voucher for payment of invoices for the month of January in the amount of \$148,473.60.

NOW, THEREFORE, Be It Resolved by the Board of Commissioner of the Edison Housing Authority that Resolution 1-1-2024 shall be approved.

MOVED: Commissioner Deborah Andrews

SECONDED: Commmissioner Sonali Patel

Member Recorded Vote	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>	<u>Absent</u>
Chairman Barry Telesnick	X			
Vice Chairman Lennox H. Small Ed.D.	X			
Commissioner Toni Johnson	X			
Commissioner Sonali Patel	X			
Commissioner Deborah Andrews	X			
Commissioner Carlos N. Sanchez				X

PASSED AND ADOPTED THE 16 day of January, 2024

I, Deborah M. Hurley, Secretary of the Housing Authority of the Township of Edison, hereby certify that the foregoing is a true copy of a resolution of the Authority adopted at a regular meeting January 16, 2024.



Deborah M. Hurley, Secretary, Executive Director

RESOLUTION # 2-1-2024

RESOLUTION BY THE BOARD OF COMMISSIONERS OF THE EDISON HOUSING AUTHORITY TO APPROVE THE PURCHASE OF NAN MCKAY SERVICES TO ASSIST THE EDISON HOUSING AUTHORITY WITH THE IMPLEMENTATION OF HOTMA.

WHEREAS, the Edison Housing Authority is responsible for keeping all policies and procedures required by HUD up to date; and

WHEREAS, the U.S. Department of Housing and Urban Development signed into law and finalized HOTMA rulemaking effective on January 1, 2024., which includes significant changes to income calculations, net family assets, and income reviews; and

WHEREAS, HUD finalized HOTMA rulemaking in 2023 to put Sections 102, which addresses income reviews, including the frequency of income reviews and revises the definition of income and assets, Sections 103 is not applicable to multifamily housing programs, and Section 104 sets asset limits for both Section 8 Project-Based Rental Assistance and Section 202/8 programs; and

WHEREAS, the Edison Housing Authority will engage Nan McKay to assist with the implementation of the HOTMA ruling, which will involve assistance with updating the housing authority's ACOP and ADMN plans for the Section 8 and Public Housing Programs, and virtual consultant for two days; and

WHEREAS, Nan McKay has provided the Edison Housing Authority with a quote of \$7790.00 for services that will be provided within 30 days upon engagement, and

NOW THEREFORE, BE IT RESOLVED by the Board of Commissioners that the executive director is authorized to engage Nan McKay for services to assist with the implementation of HOTMA that is not to exceed the fee of \$8,000.00.

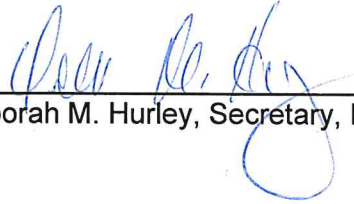
MOVED: Commissioner Deborah Andrews

SECONDED: Commissioner Lennox Small, Ed.D.

<u>Member Recorded Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>	<u>Absent</u>
Chairman Barry Telesnick	X			
Vice Chairman Lennox Small, Ed.D.	X			
Commissioner Deborah Andrews	X			
Commissioner Toni Johnson	X			
Commissioner Sonali Patel	X			
Commissioner Carlos N. Sanchez				X

PASSED AND ADOPTED THE 16 day of January, 2024

I, Deborah M. Hurley, Secretary of the
Housing Authority of the Township of
Edison, hereby certify that the foregoing
Is a true copy of a resolution of the
Authority adopted at a regular meeting
January 16, 2024.



Deborah M. Hurley, Secretary, Executive Director

**HOUSING AUTHORITY OF THE TOWNSHIP OF EDISON
PRELIMINARY FINANCIAL SUMMARY**

DECEMBER 31, 2023 FISCAL YTD OPERATING SUMMARY PUBLIC HOUSING AND COCC				
	<u>YTD Actual</u>	<u>YTD Budget</u>	<u>Variance</u>	<u>% Var</u>
OPERATING REVENUE				
Tenant Rental Revenue	\$ 425,667	\$ 396,000	\$ 29,667	7.5%
Operating Subsidy	465,281	484,491	(19,210)	-4.0%
CDBG Grant Revenue	23,113	10,000	13,113	131.1%
Other Revenue	54,081	53,400	681	1.3%
Year-to-Date Operating Revenue	968,142	943,891	24,251	2.6%
OPERATING EXPENSES				
Salaries & Benefits	404,856	393,466	(11,390)	-2.9%
Utilities Expense	178,553	200,000	21,447	10.7%
Maintenance Materials & Contract Costs	153,574	145,000	(8,574)	-5.9%
RAD Consulting Fees	28,616	25,000	(3,616)	-14.5%
Other Operating Expenses	195,245	174,550	(20,695)	-11.9%
Year-to-Date Operating Expenses	960,844	938,016	(22,828)	-2.4%
Net Operating Surplus / (Deficit)	\$ 7,298	\$ 5,875	\$ 1,423	24.2%

DECEMBER 31, 2023 FISCAL YTD OPERATING SUMMARY HCV PROGRAM			
	<u>Admin</u>	<u>HAP Subsidy</u>	<u>Total Program</u>
Operating Revenue	\$ 204,912	\$ 1,793,407	\$ 1,998,319
Operating Expenses:			
Salaries & Benefits	-	-	-
Other Admin. Expense	(174,018)	-	(174,018)
Housing Assistance Payments	-	(1,793,407)	(1,793,407)
Net Operating Surplus / (Deficit)	\$ 30,894	\$ -	\$ 30,894

UNRESTRICTED CASH & INVESTMENTS	<u>December</u>	<u>November</u>	<u>Variance</u>
Public Housing & Business Activities	\$ 1,745,484	\$ 1,796,362	\$ (50,878)
Housing Choice Voucher / Cont. of Care	141,545	375,199	(233,654)
Housing Authority Total	1,887,029	2,484,474	(284,532)
Component Unit EHA	659,056	670,834	(11,778)
Unrestricted Cash & Investments	\$ 2,546,085	\$ 3,142,903	\$ (296,310)

GRANT SUMMARY					
	<u>CFP 2019</u>	<u>CFP 2020</u>	<u>CFP 2021</u>	<u>CFP 2022</u>	<u>CFP 2023</u>
Total Budget (excl. debt service)	\$ 234,240	\$ 253,968	\$ 269,117	\$ 349,797	\$ 352,566
Total Funds Obligated	185,854	200,664	121,322	148,452	-
Total Funds Expended	185,854	200,664	121,322	148,452	-
Unobligated Funds	48,386	53,304	147,795	201,345	352,566
Unexpended Funds	48,386	53,304	147,795	201,345	352,566

HOUSING AUTHORITY OF THE TOWNSHIP OF EDISON
PRELIMINARY FINANCIAL SUMMARY NOTES
December 31, 2023

Low Rent Public Housing and COCC Programs

EHA's LRPH/COCC fiscal YTD net operating profit through December 31, 2023 (6 months of the fiscal year) is \$7,298.

Operating Revenues – YTD operating revenues are \$968,142, or \$24,251 (2.6%) better than budget.

- Tenant rental revenue is \$425,667 or \$29,667 (7.5%) better than budget. The Authority must make every effort to collect rents as the tenant accounts receivable balance is currently above \$200,000. The Authority should also begin to evict tenants who are several months behind on paying their rent.
- Operating subsidy is \$465,281, or \$19,210 (4.0%) below budget, due to HUD's allocation methodology.
- CDBG grant revenue is \$23,113, or \$13,113 (13.1%) above budget. The Authority received an approximate \$4,000 reimbursement for expenses related to STEM program and \$19,000 for the basketball court improvements.
- Other revenue is \$54,081 or \$681 (1.3%) above budget. Other revenue includes management fees from the HCV program, interest and other miscellaneous revenues.

Operating Expenses – YTD operating expenses are \$960,844 or \$22,828 (2.4%) higher than budget.

- Salaries and benefits are \$404,856, or \$11,390 (2.9%) higher than budget, due to employee turnover, salary increases after the budget was prepared, overtime, and a higher than anticipated annual pension contribution.
- Utilities expenses are \$178,553, or \$21,447 (10.7%) better than budget. EHA utility expenses have begun to increase as we've now encountered the winter weather.
- Maintenance materials/contracts expenses are \$153,574 or \$8,574 (5.9%) higher than budget. The Authority has incurred higher than budgeted expenses related to burst pipes and plumbing repairs.
- RAD Consulting fees are \$28,616, or \$3,616 (14.5%) higher than budget. These expenses are all from The Brooke Group, LLC.
- Other operating expenses are \$195,245, or \$20,695 (11.9%) higher than budget. These expenses include legal, staff training/travel, accounting, telephone, miscellaneous office expenses, tenant services expenses, PILOT, and CDBG expenses that offset the CDBG revenues.

Housing Choice Voucher Program

EHA's Housing Choice Voucher program's fiscal YTD net operating profit at December 31, 2023 is \$30,894. The Authority's HAP expenses are covered by funding received from HUD. The administrative funding received by the Authority is \$30,894 more than the YTD actual expenses incurred.

Unrestricted Cash & Investments

The Housing Authority and the Edison Affordable Housing Corporation continue to maintain strong cash and investment balances in each of its programs. Total unrestricted cash and investments is \$2,546,085. The Authority has not drawn-down subsidy in the Continuum of Care program for two of the last three months. The subsidy should be drawn on a monthly basis.

Grant Summary

The Authority has approximately \$803,000 of unexpended capital funds available for upcoming capital improvement projects. The Authority drew-down approximately \$150,000 in early January to help fund operations and administrative expenses.

LAW OFFICES

BRESLIN AND BRESLIN, P.A.

41 MAIN STREET

HACKENSACK, N.J. 07601-7087

(201) 342-4014

FAX (201) 342-0068

www.BreslinandBreslin.com

DONALD A. CAMINITI • ♦ † ∇
TERRENCE J. CORRISTON *
KEVIN C. CORRISTON *
E. CARTER CORRISTON, JR. *

E. CARTER CORRISTON, SR. (1961-2019)
ANGELO A. BELLO (1985 -2007)
JAMES A. BRESLIN (1969 - 1980)
JOHN J. BRESLIN, JR. (1935 - 1987)

▪ Certified by the Supreme Court of New Jersey as a Civil Trial Attorney

♦ Certified by the National Board of Trial Advocacy as a Civil Trial Advocate

∇ Fellow American College of Trial Lawyers

* N.J. & N.Y. Bars

† N.J., N.Y. & D.C. Bars

Email: Tcorriston@breslinandbreslin.com

To: Board of Commissioners, Edison Housing Authority
Date: January 11, 2024
From: Terrence J. Corriston, Esq.
Re: Report of Landlord Tenant Matters

Trial date: December 20, 2023

Nine nonpayment of rent cases:

Four tenants paid in full before trial;

One matter was settled with repayment agreement;

Four defaults for non appearance:

One matter settled after default

Three Warrants of Removal have been issued

Next trial date: January 17, 2024

Two nonpayment cases scheduled

EDISON TOWNSHIP PUBLIC SCHOOLS' PRESCHOOL EXPANSION INITIATIVE

TOWN HALL MEETINGS

VIRTUAL TOWN HALLS

🖥 Monday, 1/8 /24 @ 1:00 PM

🖥 Thursday, 1/11/24 @ 6:00 PM

IN-PERSON TOWN HALL

👤 Wednesday, 1/17/24 @ 6:00 PM
(See website for location.)

We encourage you to share this communication with other Edison Township families who may have preschool-aged children. Your involvement is key to making this expansion a success.

#WeAreOneEdison



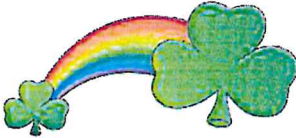











Visit edison.k12.nj.us/parents/pea
for additional details.



Food Pantry For 2024

10Am-12PM

January 18th 	February 15th 	March 21th 	April 18th 
May 16th 	June 20th 	July 18th 	August 15th 
September 19st 	October 17th 	November 21th 	December 19st 

Rain or shine every 3rd Thursday of the month



NJ Covers All Kids!

All children can apply for NJ FamilyCare,
regardless of their immigration status.

With NJ FamilyCare, income-eligible children under 19 can receive:

- Primary and specialty care, including check-ups and other visits
- Eye Glasses
- Hospitalization (both inpatient and outpatient)
- Lab tests/x-rays
- Prescriptions
- Dental Services
- Preventive Screenings
- Vaccinations
- Mental Health Care
- Substance Use Testing and Treatment
- Vision Services
- Hearing Services
- Lead Screening
- Family Planning
- Other medically necessary services



Visit nj.gov/CoverAllKids
to learn more and apply.



Call **1-800-701-0710 (TTY: 711)** with questions or to
apply by phone. Language translators are available.



NEW JERSEY DEPARTMENT OF HUMAN SERVICES

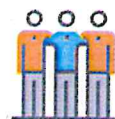
New Jersey Human Services is here to help you and your family.

GET HELP WITH:



AFFORDING HEALTH CARE COVERAGE

Visit www.NJFamilyCare.org
1-800-701-0710



ADDICTION TREATMENT AND RECOVERY

Call 844-REACHNJ



AFFORDING GROCERIES

Visit www.NJSNAP.gov
1-800-687-9512



MENTAL HEALTH & EMOTIONAL SUPPORT

Suicide & Crisis Lifeline 988
NJMentalHealthCares 866-202-HELP
ASL Videophone 973-870-0677



INCOME ASSISTANCE FOR INDIVIDUALS AND FAMILIES

Visit NJHelps.org



SUPPORTS FOR OLDER RESIDENTS

Call 877-222-3737



CHILD CARE

Visit www.ChildCareNJ.gov
1-800-332-9227



SERVICES FOR INDIVIDUALS WITH DISABILITIES

Call 888-285-3036



State of New Jersey
Phil Murphy, Governor | Sheila Oliver, Lt. Governor



Department of Human Services
Sarah Adelman, Commissioner



The Office of New Americans (ONA) in the Department of Human Services supports new Americans through outreach and education, administration of the state's Refugee Resettlement Program, and work on priorities to build trust, improve access to social services, workforce development and employment services, and legal services for immigrants. The ONA seeks to increase accessibility to State programs available to new Americans, including those who speak languages other than English. The ONA also serves as a resource for other state agencies to amplify education and outreach on state initiatives and programs to ensure they reach all new American communities in our state.

The following resources and materials can be accessed by visiting the ONA website at NewAmericans.nj.gov/

RESOURCES

Welcome Booklet

The Welcome Booklet consists of information and resources to support newcomers. Resources and services include: legal services, food and income assistance, healthcare and mental health services, school enrollment, getting a state identification card, and transportation. The Booklet is available in multiple languages.

Asylum Guide

The Asylum Guide contains information on the process of seeking asylum for recent arrivals to the United States. The Guide is available in multiple languages.

Employment Authorization Information

Guidance for certain recent migrants who may need to prove their eligibility to work in the United States by way of presenting an Employment Authorization Document (EAD), also known as a work permit. Details include eligibility, how to apply, and other important information.

Additional Information and Resources

The ONA has a variety of written materials available in multiple languages that can assist new Americans in navigating programs, services, and resources.

REPORTS AND DATA

New American Integration Report

The New Jersey Departments of Human Services and Labor and Workforce Development prepared a report to outline recent accomplishments, and next steps and recommendations on setting priorities, for the Office of New Americans.



New Jersey Language and Demographic Data Report

New Jersey is home to nearly 2 million immigrants and refugees whose communities represent significant geographic and language diversity. This brief provides data on countries of birth and languages spoken at home other than English among immigrants and refugees across New Jersey and in the state's three main regions, as well as language access needs among individuals with limited English proficiency.



Continued

PROGRAMS

Free Legal Services

New Jersey's Detention and Deportation Defense Initiative (DDDI)

The Office of New Americans in partnership with community-based legal services providers including Legal Services of New Jersey, American Friends Service Committee, Rutgers Law School, and Seton Hall Law School provides free and expert legal counsel and representation to income eligible New Jersey residents who are at risk of deportations or are facing deportation/removal proceedings and do not have access to legal counsel.

American Friends Service Committee

- Call to request a telephonic consult: **973-643-1924**
- Residents of Monmouth and Ocean Counties: **732-902-0460**
- Detention-related calls: **973-474-9861**

Legal Services of New Jersey

- **1-732-572-9100 ext. 8782** (statewide, non-detained immigration matters)
- **1-888-894-0612** (for detained individuals or other detention-related calls)
- Online intake portal: lsnjlawhotline.org

Legal Representation for Children and Youth Program

The Office of New Americans in partnership with Kids in Need of Defense (KIND) provides free legal counsel and social services coordination to immigrant children and youth (under age 21) who live in New Jersey. Children and youth who arrived as unaccompanied minors or currently face immigration court hearings independently of their family may qualify for free help.

To request assistance, call **201-305-9217** or submit a referral form at www.njcic.org/refer-a-child

Refugee Resettlement Program

The New Jersey Department of Human Services, Office of New Americans (NJDHS-ONA) oversees and administers New Jersey's Refugee Resettlement Program (RPP) in partnership with the International Rescue Committee's New Jersey's Office for Refugees (IRC-NJOR). Refugees, asylees, and other eligible groups receive services and supports through this program including cash/rental assistance, case-management, healthcare and employment supports. These supports are provided to ensure the successful resettlement of our new neighbors. Agencies providing these supports through Refugee Cash Assistance and Refugee Social Services programs are located throughout New Jersey and are listed on the ONA's website at newamericans.nj.gov/programs/refugees



State of New Jersey
Phil Murphy, Governor
Tahesha L. Way, Lt. Governor



Department of Human Services
Sarah Adelman, Commissioner





KEEP YOUR HEALTHCARE COVERAGE.

BE ON THE LOOKOUT FOR YOUR **NJ FAMILYCARE** RENEWAL PACKET!

- Update your address by calling 1-800-701-0710 (TTY: 711). This is especially important if you've moved recently.
- Watch for mail related to NJ FamilyCare and make sure to reply on time.

Call 1-800-701-0710 (TTY: 711) or
visit www.njfamilycare.org for more information.



State of New Jersey
Phil Murphy, Governor
Sheila Oliver, Lt. Governor



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Sarah Adelman, Commissioner

NJFAMILYCARE

NEW JERSEY DEPARTMENT OF HUMAN SERVICES

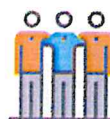
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Sarah Adelman, Commissioner



The Office of New Americans (ONA) in the Department of Human Services supports new Americans through outreach and education, administration of the state's Refugee Resettlement Program, and work on priorities to build trust, improve access to social services, workforce development and employment services, and legal services for immigrants. The ONA seeks to increase accessibility to State programs available to new Americans, including those who speak languages other than English. The ONA also serves as a resource for other state agencies to amplify education and outreach on state initiatives and programs to ensure they reach all new American communities in our state.

The following resources and materials can be accessed by visiting the ONA website at NewAmericans.nj.gov/

RESOURCES

Welcome Booklet

The Welcome Booklet consists of information and resources to support newcomers. Resources and services include: legal services, food and income assistance, healthcare and mental health services, school enrollment, getting a state identification card, and transportation. The Booklet is available in multiple languages.

Asylum Guide

The Asylum Guide contains information on the process of seeking asylum for recent arrivals to the United States. The Guide is available in multiple languages.

Employment Authorization Information

Guidance for certain recent migrants who may need to prove their eligibility to work in the United States by way of presenting an Employment Authorization Document (EAD), also known as a work permit. Details include eligibility, how to apply, and other important information.

Additional Information and Resources

The ONA has a variety of written materials available in multiple languages that can assist new Americans in navigating programs, services, and resources.

REPORTS AND DATA

New American Integration Report

The New Jersey Departments of Human Services and Labor and Workforce Development prepared a report to outline recent accomplishments, and next steps and recommendations on setting priorities, for the Office of New Americans.



New Jersey Language and Demographic Data Report

New Jersey is home to nearly 2 million immigrants and refugees whose communities represent significant geographic and language diversity. This brief provides data on countries of birth and languages spoken at home other than English among immigrants and refugees across New Jersey and in the state's three main regions, as well as language access needs among individuals with limited English proficiency.



Continued

PROGRAMS

Free Legal Services

New Jersey's Detention and Deportation Defense Initiative (DDDI)

The Office of New Americans in partnership with community-based legal services providers including Legal Services of New Jersey, American Friends Service Committee, Rutgers Law School, and Seton Hall Law School provides free and expert legal counsel and representation to income eligible New Jersey residents who are at risk of deportations or are facing deportation/removal proceedings and do not have access to legal counsel.

American Friends Service Committee

- Call to request a telephonic consult: **973-643-1924**
- Residents of Monmouth and Ocean Counties: **732-902-0460**
- Detention-related calls: **973-474-9861**

Legal Services of New Jersey

- **1-732-572-9100 ext. 8782** (statewide, non-detained immigration matters)
- **1-888-894-0612** (for detained individuals or other detention-related calls)
- Online intake portal: lsnjlawhotline.org

Legal Representation for Children and Youth Program

The Office of New Americans in partnership with Kids in Need of Defense (KIND) provides free legal counsel and social services coordination to immigrant children and youth (under age 21) who live in New Jersey. Children and youth who arrived as unaccompanied minors or currently face immigration court hearings independently of their family may qualify for free help.

To request assistance, call **201-305-9217** or submit a referral form at www.njcic.org/refer-a-child

Refugee Resettlement Program

The New Jersey Department of Human Services, Office of New Americans (NJDHS-ONA) oversees and administers New Jersey's Refugee Resettlement Program (RPP) in partnership with the International Rescue Committee's New Jersey's Office for Refugees (IRC-NJOR). Refugees, asylees, and other eligible groups receive services and supports through this program including cash/rental assistance, case-management, healthcare and employment supports. These supports are provided to ensure the successful resettlement of our new neighbors. Agencies providing these supports through Refugee Cash Assistance and Refugee Social Services programs are located throughout New Jersey and are listed on the ONA's website at newamericans.nj.gov/programs/refugees



State of New Jersey
Phil Murphy, Governor
Tahesha L. Way, Lt. Governor



Department of Human Services
Sarah Adelman, Commissioner





KEEP YOUR HEALTHCARE COVERAGE.

BE ON THE LOOKOUT FOR YOUR **NJ FAMILYCARE** RENEWAL PACKET!

- Update your address by calling 1-800-701-0710 (TTY: 711). This is especially important if you've moved recently.
- Watch for mail related to NJ FamilyCare and make sure to reply on time.

Call 1-800-701-0710 (TTY: 711) or
visit www.njfamilycare.org for more information.



State of New Jersey
Phil Murphy, Governor
Sheila Oliver, Lt. Governor



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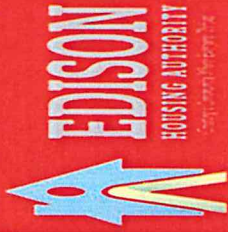
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